

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**PANTHER TRAILS
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Panther Trails Community Development District was held on **Thursday, August 9, 2018 at 5:30 p.m.** at the Carriage Pointe Clubhouse, located at 11796 Ekker Road, Gibsonton, FL 33534.

Present and constituting a quorum:

Carrie Macsuga	Board Supervisor, Chairman
Jennifer Murray	Board Supervisors, Vice Chairman
Judy Mitchell	Board Supervisor, Assistant Secretary
Patrick Maher	Board Supervisor, Assistant Secretary
Willie Lemons	Board Supervisor, Assistant Secretary

Also present were:

Greg Cox	District Manager, Rizzetta & Co., Inc.
Helena Teixeira	Amenities Manager
Sean Craft	Assistant Amenities Manager
John Toborg	Field Services Manager, Rizzetta & Co., Inc.
Dana Bryant	Representative, Sunrise Landcare

Audience **Present**

FIRST ORDER OF BUSINESS **Call to Order**

Mr. Cox called the meeting to order and read the roll call.

SECOND ORDER OF BUSINESS **Audience Comments**

The Board heard a request from Ava Evans to become a vendor to give cooking classes to children at the Clubhouse.

On a Motion by Ms. Macsuga, seconded by Ms. Murray, with all in favor, the Board of Supervisors approved the request contingent upon Ms. Evans meeting all the requirements as a vendor and the execution of a vendor agreement with the CDD, for the Panther Trails Community Development District.

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THIRD ORDER OF BUSINESS

Staff Reports

A. Field Inspection Report

Mr. Toborg presented and reviewed his field inspection reports with the Board.

The Board requested staff to coordinate a meeting with builders to discuss issues regarding conditions of areas damaged by construction.

The Board agreed to not repair the County owned sidewalk along Symmes Road.

The Board discussed a proposal for the removal and install of three Sabal Palms and removal of one Washingtonian Palm and agreed that Mr. Cox could approve that proposal.

The Board requested staff to prepare a formal response to the resident who complained of the grass clippings in the pond.

The Board discussed a forthcoming proposal for mulch installation and asked Mr. Cox to handle the approval.

FOURTH ORDER OF BUSINESS

Consideration of the Minutes of the Board of Supervisors' Regular Meeting held on Jun 14, 2018

Mr. Cox presented the June 14, 2018 Board of Supervisor meeting minutes. The Board amended the minutes and approved as amended.

On a Motion by Ms. Macsuga, seconded by Mr. Maher, with all in favor, the Board of Supervisors approved the June 14, 2018 minutes of the Board of Supervisors' regular meeting, as amended, for the Panther Trails Community Development District.

FIFTH ORDER OF BUSINESS

Consideration of the Operation & Maintenance Expenditures for May & June 2018

Mr. Cox presented the Operation and Maintenance expenditures for May 2018 and June 2018 for Board ratification.

On a Motion by Ms. Murray, seconded by Ms. Mitchell, with all in favor, the Board of Supervisors ratified the payment of Operations & Maintenance Expenditures for May 2018 (\$43,498.85) and June 2018 (\$41,824.07) for the Panther Trails Community Development District.

SIXTH ORDER OF BUSINESS

Presentation of Requisition #89

On a Motion by Ms. Macsuga, seconded by Ms. Murray, with all in favor, the Board of Supervisors ratified requisition #89 (Burr & Forman \$2,305.00), for the Panther Trails Community Development District.

SEVENTH ORDER OF BUSINESS

Public Hearing on Fiscal Year 2018-2019 Final Budget

Mr. Cox explained the budgeting process in place to finalize the approval of the final budget for the next fiscal year and requested a motion from the Board to open the duly noticed public hearing for the proposed budget for Fiscal Year 2018-2019.

On a Motion by Ms. Murray, seconded by Ms. Macsuga, with all in favor, the Board opened the Public Hearing, for the Panther Trails Community Development District.

There were no audience member comments.

Mr. Cox asked for a motion to close the public hearing.

On a Motion by Ms. Macsuga, seconded by Ms. Murray, with all in favor, the Board closed the Public Hearing, for the Panther Trails Community Development District.

EIGHTH ORDER OF BUSINESS

Presentation of Fiscal Year Final Budget 2018-2019

Mr. Cox presented the Fiscal Year 2018-2019 Proposed Budget to the Board. Mr. Cox asked if there were any changes requested to amend the proposed budget before considering the Resolution to adopt the budget. There were no changes requested.

NINTH ORDER OF BUSINESS

Consideration of Resolution 2018-04; Approving Fiscal Year 2018-2019 Final Budget

On a Motion by Ms. Macsuga, seconded by Ms. Murray, with all in favor, the Board unanimously adopted Resolution 2018-04; Approving Fiscal Year 2018-2019 Final Budget, for the Panther Trails Community Development District.

TENTH ORDER OF BUSINESS

Consideration of Resolution 2018-05; Imposing Special Assessments

Mr. Cox presented Resolution 2018-05 and explained the purpose and contents of the resolution.

On a Motion by Ms. Macsuga, seconded by Ms. Mitchell, with all in favor, the Board unanimously adopted Resolution 2018-05; Imposing Special Assessments, for the Panther Trails Community Development District.

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ELEVENTH ORDER OF BUSINESS

**Consideration of Resolution 2018-06;
Setting Fiscal Year 2018-2019 Meeting
Schedule**

On a Motion by Ms. Macsuga, seconded by Ms. Murray, with all in favor, the Board unanimously adopted Resolution 2018-06; Setting Fiscal Year 2018-2019 Meeting Schedule, for the Panther Trails Community Development District.

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TWELFTH ORDER OF BUSINESS

**Discussion of Neighborhood Watch
Recommendations**

The Board discussed a proposal from Valerie Beckett to start a program to allow the clubhouse to be accessible to District 4, Sheriff's Deputies while on duty so they would use the parking lot to park and use the clubhouse to do reports and use the restrooms. The Board requested the Mr. Cox reach out to Deputy Brodie to see if there were similar programs in other areas.

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THIRTEENTH ORDER OF BUSINESS

Staff Reports (Continued)

A. Aquatic Report

The Board reviewed the Aquatic Systems pond maintenance report and requested testing of pond 14 with regards the possibility of fecal matter or other items that might be contributing to the smell reported by the residents and also noted in the report.

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B. District Counsel

Not present.

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C. Clubhouse Manager

Ms. Teixeira presented and reviewed the April & May reports with the Board.

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The Board received an update from Helena Teixeira, Sean Craft and Greg Cox regarding the status of various projects underway and completed. The Board agreed to halt any work on the plans to remove mulch and add sod around the playground next to the clubhouse as it seems that the issues have diminished.

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The Board approved the initial proposal from Tampa Holiday Scapes and Sean Craft will get a written proposal from them.

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D. District Manager

Mr. Cox reminded the Board that their next meeting was scheduled for September 13, 2018 at 5:30 p.m. The Board requested that District Management cancel this meeting. Mr. Cox noted that the next meeting after that was scheduled for October 11, 2018 at 5:30 p.m. Mr. Cox reviewed the action item list with the Board. Mr. Cox provided a financial update to the Board.

FOURTEENTH ORDER OF BUSINESS Supervisor Requests

Mr. Willie Lemons discussed the concept of the District allowing events such as wine tastings to be held at the Clubhouse. The Board discussed the current policies and how they might be re-written in such a manner as to allow certain alcohol related events to be held without opening it up more than intended. The Board requested Mr. Cox consult with District Counsel to determine how much leeway the District had with this issue and to tentatively plan to include this potential policy change in its next public hearing for rule changes.

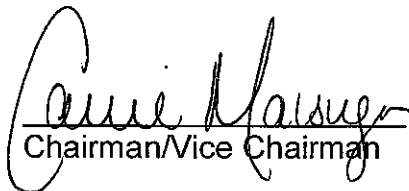
FIFTEENTH ORDER OF BUSINESS Adjournment

Mr. Cox stated that if there was no further business to come before the Board then a motion to adjourn would be in order.

On a Motion by Ms. Macsuga, seconded by Mr. Maher, with all in favor, the Board of Supervisors adjourned the meeting at 8:20 p.m. for the Panther Trails Community Development District.

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Secretary/Assistant Secretary


Chairman/Vice Chairman