

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

PANTHER TRAILS COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Panther Trails Community Development District was held on **Thursday, April 13, 2017 at 5:30 p.m.** at the Carriage Pointe Clubhouse, located at 11796 Ekker Road, Gibsonton, FL 33534.

Present and constituting a quorum:

Carrie Macsuga
Jennifer Murray
Judy Mitchell
Patrick Maher

Board Supervisor, Chairman
Board Supervisors, Vice Chairman
Board Supervisor, Assistant Secretary
Board Supervisor, Assistant Secretary

Also present were:

Greg Cox
Greg Woodcock
John Crawford
Bobby Carr
Audience

District Manager, Rizzetta & Co., Inc.
District Engineer, Cardo (via phone)
Field Services Manager, Rizzetta & Co., Inc.
Amenities Manager

FIRST ORDER OF BUSINESS

Call to Order

Mr. Cox called the meeting to order and read the roll call.

SECOND ORDER OF BUSINESS

Audience Comments

Ms. Laura Seruchar commented on previous emails where she complained about a blue bag being in Pond #10. Ms. Macsuga suggested the builders should remove.

THIRD ORDER OF BUSINESS

Presentation of Field Inspection Report

Mr. Crawford presented the February 23, 2017 and the March 31, 2017 Field Inspection reports and answered questions from the Board. Mr. Crawford noted that fertilizer will be applied to all the St. Augustine grass areas in April and May. Ms. Macsuga asked that the reports be sent to Eric at Cornerstone and to Jeff Hills. Mr. Crawford indicated that the two street drain outlets have been repaired as requested. Ms. Macsuga requested that Mr. Crawford ask Jeff Hills when the TECO lights are going to be installed in the overflow parking lot. Ms. Macsuga requested that staff let the builders know about trash in the ponds and that they (the builders) need to clean up their trash.

Mr. Woodcock noted that he is trying to set up a meeting with Jeff Hills and the builders and will discuss the trash issue at that time.

Ms. Macsuga asked staff to see if they could get the crack in the clubhouse building repaired. Mr. Cox indicated that he and Mr. Carr will work together on this item.

FOURTH ORDER OF BUSINESS

Discussion of Empty Lot

The Board discussed ideas of what options were available to them regarding the vacant lot owned by the CDD. Mr. Cox suggested turning it into a landscaped “pocket park”. Ms. Macsuga noted that the fence in the back had been bent. The Board discussed creating a pocket park and requested that staff remove the chain from the gate. The Board requested staff present some landscaping ideas for the lot. Ms. Macsuga noted that the lot is overgrown and the landscape contractor needed to address this area.

FIFTH ORDER OF BUSINESS

Consideration of the Minutes of the Board of Supervisors’ Regular Meeting held on February 9, 2017

The Board requested an amendment on the last page.

On a Motion by Ms. Macsuga, seconded by Ms. Murray, with all in favor, the Board of Supervisors approved the February 9, 2017 minutes of the Board of Supervisors’ regular meeting, as amended, for Panther Trails Community Development District.

SIXTH ORDER OF BUSINESS

Consideration of Operation & Maintenance Expenditures for January, February and March 2017

Mr. Cox presented the operation and maintenance expenditures for January, February and March 2017. Ms. Macsuga requested that Mr. Cox verify the accuracy of the hourly rate of \$125.00 from M.C. Building Services.

On a Motion by Ms. Macsuga, seconded by Ms. Murray, with all in favor, the Board of Supervisors ratified the Operations & Maintenance Expenditures for January 2017 (\$38,842.85), February 2017 (\$27,178.04) and March 2017 (\$64,304.12) for Panther Trails Community Development District.

SEVENTH ORDER OF BUSINESS

Ratification of Series 2015 Construction Request #81

On a Motion by Ms. Macsuga, seconded by Ms. Mitchell, with all in favor, the Board of Supervisors ratified the Series 2015 Construction Request #81 (Burr & Forman LLP \$180.00) for Panther Trails Community Development District.

EIGHTH ORDER OF BUSINESS

Consideration of Candidate for Appointment to Vacant Supervisor Seat #5

This item was tabled. No formal board action was taken.

NINTH ORDER OF BUSINESS

Consideration of LLS Tax Solutions Arbitrage Proposal

On a Motion by Ms. Macsuga, seconded by Ms. Murray, with all in favor, the Board of Supervisors approved the LLS Tax Solutions Arbitrage Proposal for Panther Trails Community Development District.

TENTH ORDER OF BUSINESS

Establishment of Audit Committee & Set Committee Meeting Date

On a Motion by Ms. Macsuga, seconded by Ms. Murray, with all in favor, the Board of Supervisors established the Audit Review Committee as the Four Board Members and to set the Audit Committee Meeting as June 8, 2017 at 5:30 p.m. for Panther Trails Community Development District.

ELEVENTH ORDER OF BUSINESS

Discussion of Programming for the District

Mr. Carr discussed various programs he is considering and improvements to keep up with community events.

TWELFTH ORDER OF BUSINESS

Staff Reports

A. Presentation of Monthly Maintenance Reports

Mr. Cox presented the Aquatic Systems pond maintenance reports dated February 4, 2017 and March 31, 2017 for the Board's review. Ms. Murray discussed the pond wash-outs and Mr. Woodcock noted that he has a meeting scheduled with QGS and will address the wash-outs.

B. District Counsel

Not present.

C. District Engineer

Mr. Woodcock discussed the drainage ditch and indicated that the plat will be in for approval and the surveyor will provide a sketch that will be turned over to Jeff Hills. He indicated that he will review this prior to this area being turned over. Ms. Macsuga inquired what type of maintenance will be required and Mr. Woodcock stated the mitered end sections will need to be maintained either by the landscaping contractor or have an outside contractor come in and clean them out every six (6) months. The Board directed Mr. Woodcock to get with the responsible contractors for any warranty maintenance items.

D. Clubhouse Manager

Mr. Carr presented his February and March 2017 reports for the Board's review. Ms. Murray requested that she be provided the off-duty Deputy log reports. Mr. Carr noted that he would begin copying Ms. Murray on the reports when sent. Ms. Macsuga asked for the reports to routinely show how many households for Phase I & Phase II are currently registered at the Club House.

E. District Manager

Mr. Cox informed the Board that the current pool service contract with Andrew's Aqua Service is up for renewal.

On a Motion by Ms. Macsuga, seconded by Ms. Murray, with all in favor, the Board of Supervisors authorized the continuance with the second year of pool service contract with Andrews Aqua Service, for Panther Trails Community Development District.

Mr. Cox reviewed the action item list with the Board.

Mr. Cox reminded the Board that their next meeting was scheduled for May 11, 2017 at 5:30 p.m. The Board requested that District Management cancel this meeting as they didn't feel it was necessary to hold it. Therefore, the next scheduled meeting will be held on June 8, 2017 at 5:30 p.m. Mr. Cox noted that the Fiscal Year 2017-2018 Proposed Budget would be presented at this meeting.

THIRTEENTH ORDER OF BUSINESS

Supervisor Requests

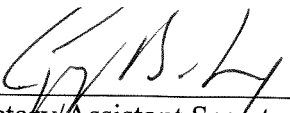
Ms. Murray requested that staff review the scope of work with the security guards to ensure they understand their duties.

FOURTEENTH ORDER OF BUSINESS

Adjournment

Mr. Cox stated that if there was no further business to come before the Board then a motion to adjourn would be in order.

On a Motion by Ms. Macsuga, seconded by Ms. Murray, with all in favor, the Board of Supervisors adjourned the meeting at 7:08 p.m. for the Panther Trails Community Development District.


Secretary/Assistant Secretary


Chairman/Vice Chairman